YOUR OFFICE NAME

SIGN PERMIT APPLICATION

Apply to put up a permanent or temporary sign.

Attach a scaled drawing of the sign and a photo or plan showing its location on the building or lot.

APPLICANT

Full name *

Mailing address *

Phone *

Email *

Business name *

Sign location (address) *

SIGN

Type of sign *

☐ Wall ☐ Freestanding / monument ☐ Projecting ☐ Window ☐ Temporary banner

Width (feet) *

Height of sign face (feet) *

Height above ground to top of sign (feet)

Is the sign lit? *

☐ Not lit ☐ Internally lit ☐ Externally lit ☐ Digital / changeable

Installer

Scaled drawing of the sign *

Attach to this form.

Property owner's written consent (if you are not the owner)

Attach to this form.

CERTIFICATION

☐ I certify the information is correct and the sign will be installed as shown. *

Signature *

Date *